



English Teacher

Full Time; Start Date: August 18, 2026

SCHOOL MISSION:

Pope Francis Preparatory School is a Catholic co-educational, college-preparatory school which instills Gospel values and fosters academic excellence in a diverse community of learners. Our mission is to challenge students to grow spiritually, intellectually, socially, and physically to become critical thinkers and faith-based leaders who embody justice, peace, service, and mercy in the global community.

THE IDEAL CANDIDATE:

Pope Francis Preparatory School seeks a highly qualified and motivated English Teacher for the 2026-2027 school year. The ideal candidate will have experience: teaching all levels of high school English, successfully managing a high school classroom, communicating with students and parents, and an understanding of adolescent needs. The ideal, and highly qualified candidate will: hold a bachelor's degree in English or similar and will have completed a teacher preparation program, hold an appropriate teacher certification, and have completed or be in the process of obtaining a master's degree in English. The ideal candidate will also be an outgoing, innovative professional with exceptional organizational, interpersonal, and written and oral communication skills.

ESSENTIAL CHARACTERISTICS AND REQUIREMENTS:

- A deep appreciation for the Catholic faith, the School mission, its achievements, aspirations, and contributions.
- Ability to handle sensitive and confidential situations with poise, tact, and diplomacy.
- A skilled communicator – both oral and written; experience communicating clearly with parents/guardians.
- Bachelor's degree required; Master's degree preferred; relevant teaching experience required.
- State of Massachusetts (or equivalent) teaching certification.
- Prepared to teach all levels of high school English - possibly including AP courses.
- Skill and confidence to use technology throughout lessons and for assessments.
- Collegiality and willingness to bond with department members and all faculty and staff to increase rigor and best practices.
- Ability to use Google Classroom is preferred.
- Willingness to become involved in all aspects of the school, including co-curricular activities desired.

COMPENSATION:

Commensurate with education and experience
Hiring range: \$55,000-\$65,000
Full Time position
Salaried, 10-month position
Insurance available: medical, dental, vision
403(b): Matching opportunity

TO APPLY:

1. Email cover letter, resume, and list of three references (only to be contacted with your permission following an interview) to Mrs. Cindy Geiger, Principal, cgeiger@popefrancisprep.org.
2. Applications will be accepted until the position is filled. Interviews with qualified candidates will begin immediately.