

# PFPS ATHLETIC BOOSTER CLUB

## MEETING MINUTES

June 12, 2025 @ 6:30 PM AT SCHOOL

- ❖ **Treasurer – Julia Avery**
  - ~20K in balance (Quickbooks showing above this)
  - Two big merch orders hit this month
  - We have not had a balance of under 10K in 1.5 years
  - Will have enough money to donate some to the school – Dr. Harrington and Mr. Goda should have a wish list and we can donate money of annual gift of financial consideration
  - Discussed opportunity that each Board Member could have the Square App installed on phones for events – Next Step: Julia will research
  
- ❖ **Merchandise Committee- Shannon Walsh**
  - Summer order will include:
    - Pink long sleeve soccer shirts, volleyball shirts and Eddie Bauer half zips. As well as t shirts for the Booster Club members
    - \$6K for order was approved
    - Rally towels will be saved by the school for future use / not put on sale, however Wendy provided vendor for pom poms, in which we can order 500. Next Step: Shannon will email the group with final budget
  - Branding guidelines are followed and Shannon will add to her binder for the new Merchandise Committee Chair
  - NEPM is primary vendor and purchase orders are put through with the school
  - Will need tables to use for outdoor concessions with merchandise as Shannon used her personal tables - Next Step: Dr. Harrington to order
  
- ❖ **Concessions – Greg Hess**
  - Sign Up Genius will need to be set up for fall events – Next Step: Katie will help Greg with this
    - Remove limits so that teams can sign up
  - Greg will get process with Board of Health started in July
  - Balance of \$735 in box, and Greg will use for shopping
  - Need crock pot – Next Step: Greg will send preference to Dr. Harrington to order
  - Will ask families for donations in future Cardinal Catch Up
  - Opportunity to order through other vendors
  
- ❖ **School Update – Dr. Harrington**
  - Katie to double check bi-laws re: championship banners and who covers cost – banners are to be updated in the summer
    - Mr. Goda to share cost of updating banners with Booster Club
    - Estimated Booster Club can donate ~10K to school
    - Discussed need for nets for when track and lacrosse are practicing at the same time
  
- ❖ **Important Updates:**
  - Upcoming dates for concessions and booster club:
    - Monday, August 11<sup>th</sup> @ 5:30 pm – Fall Sports Parent Meeting
      - Greg to attend and represent Booster Club

- Request for Parent Team Liasons, stress importance of Volunteer Opportunities for students and parents, and need for donations to the concession stand. As well as amount each team is eligible for, including any championship gear
- Next step: Dr. Harrington to discuss having teams volunteer with Mr. Goda
  - Thurs, August 21<sup>st</sup> – BBQ night – Booster Club can sell downstairs and promote the Booster Club
  - Fri, September 5<sup>th</sup> – Girls and Boys Soccer Night will have Batch Ice Cream
  - Fri, September 26<sup>th</sup> – Movie Night
  - Fri, October 17<sup>th</sup> – Powder Puff
- May Meeting Minutes Approved
- Katie to work with the school on scheduling 2025-2026 meetings – 2<sup>nd</sup> Thursday is still good for the school
- Booster Club Vacancies
  - Merchandise Chair
  - Team Liaison
  - President
  - Vice President
  - Next Step: Katie to follow up with members and parents in attendance for any preferred roles

**Start Time:** 6:40 PM

**End Time:** 8:00 PM

**Attendance:** Dr. Harrington, Katie O’Sullivan, Julia Avery, Shannon Walsh, Greg Hess, Melanie Fialho, Kara Murray, Kaila Chiancola, Tara Piemonte,