



## ADMISSIONS CHECKLIST

**To assist in organizing your application to Pope Francis Preparatory School, please make note of the following steps needed to complete the admissions process:**

- Complete and submit an admissions application online with a \$75 application fee. The application will include a short essay on “Why you want to attend” and an Information Release for school records.
  
- (Incoming Freshmen only) Take the Entrance Exam.
  
- Submit a copy of birth certificate.
  
- (Transfer students only) Submit acknowledgement of MIAA Rules.
  
- Schedule personal interview for incoming 9<sup>th</sup> graders or meeting for transfer students. Incoming 9<sup>th</sup> graders will be sent a calendar link with a series of dates and times to choose from in December or January.

A student will be eligible to receive a letter of acceptance, if and only if, this process is completed. Please note, however, that completing this process does not guarantee acceptance.

For more information, contact Ann Rivers, Director of Admissions, at **833-999-POPE (7673), ext. 1132 or [arivers@popefrancisprep.org](mailto:arivers@popefrancisprep.org)**.