

PFPS ATHLETIC BOOSTER CLUB

MEETING MINUTES

May 8, 2025 @ 6:30 PM AT SCHOOL RM. (226)

❖ Treasurer – **Julia Avery**

- Continue to work through Venmo account, if it comes to fruition, we can try it
- Balance under ~\$24k (Quickbooks ~\$25k)
 - Includes the quarter zips that were purchased, but not the recent merch order placed. Does not include sales from the new student night
 - Booster club has money to donate to school for annual school gift

❖ Merchandise Committee- **Shannon Walsh**

- New student night was successful
- Good amount of merch in stock as we head into the summer and fall
- Shannon can do one more summer order including the pink shirt worn for soccer, volleyball and half zips
- Shannon will do one last inventory in June to understand what is needed to order

❖ Concessions – **Greg Hess**

- Outdoor concession during track season was busy
- In the fall will need more help from students to volunteer
- 9/5 boys and girls soccer night – Greg will not be there unless volleyball game gets switched to a home game – Greg to follow up with Mr Goda
- Should use signs during the fall to get students to volunteer at outdoor concession
- August fall sports parents meeting on Monday, August 11th at 5:30 – should have someone from the Booster Club at the meeting

❖ School Update – **Dr. Harrington**

- Good retention of teachers and hiring a full time Spanish teacher
- Dean of Guidance and Student Services will start in the summer
- Number of incoming students: ~110 – including transfer and international students
- School is transitioning to Blackbaud for reenrollment, financial aid and student scheduling. Rediker, FACTS and Quickbooks will be decommissioned

❖ Important Updates:

- Upcoming dates for concessions and booster club:
 - Thurs, August 21st – BBQ night – Booster Club can sell downstairs and promote the Booster Club
 - Fri, September 5th – Girls and Boys Soccer Night
 - Fri, September 26th – Moving Night (tentative)
 - Fri, October 17th – Powder Puff
- Need to add fall events to Sign Up Genius
- Annual gift to the school from Booster Club – Booster Club to determine the amount of money to donate. Dr. Harrington will then pull a list with Mr Goda on what the school would want/benefit from
- Booster Club Vacancies
 - Shannon and Nicole's children are graduating and therefore will no longer serve on the Booster Club
 - Parents interested in joining and encourage to come to next meeting
 - Include language in next Cardinal Catch Up

- Shannon has a binder to provide to next Merchandise Chair
- Dr Harrington is encouraging the Booster Club to order t shirts for the Booster Club to wear to events so parents can find them easily
 - Shannon will look into this through the existing vendor we use
- End of year meeting is June 12th at 6:30
 - Melanie asked Wendy to update the PF website with this date and include in Cardinal Catch Up
- Request to order pom poms
 - Dr Harrington supports but also noted we may have rally towels that we can sell – Shannon to follow up with Wendy
- Shannon brought Wilbraham By-Laws to the meeting – there are things we could begin doing
 - All to come to next meeting with ideas
- CORI: Katie continues to communicate with Kathy Nelson to ensure we are all still in compliance
- Board of Health Certificate: Greg to see if we can renew for another year

Start Time: 6:40 PM

End Time: 7:35 PM

Attendance: Dr. Harrington, Katie O’Sullivan, Julia Avery, Shannon Walsh, Greg Hess, Melanie Fialho