



## ADMISSIONS CHECKLIST

**To assist in organizing your application to Pope Francis Preparatory School, please make note of the following steps needed to complete the admissions process:**

- Complete and submit an admissions application online with a \$75 application fee.
- Take the Placement Test on December 4, 2021 (incoming Freshmen only).
- Submit a short essay on “Why you want to attend” (part of application).
- Submit a signed Information Release for school records (part of application).
- Submit a copy of birth certificate.
- Schedule personal interview for incoming 9<sup>th</sup> graders or guidance meeting for transfer students.

A student will be eligible to receive a letter of acceptance, if and only if, this process is completed. Please note, however, that completing this process does not guarantee acceptance.

For more information, contact Ann Rivers, Director of Admissions, at **833-999-POPE (7673), ext. 1132 or [arivers@popefrancisprep.org](mailto:arivers@popefrancisprep.org).**